

ILTON PARISH COUNCIL

06 January 2026

To Cllrs: A. Gordon (Chair), W. Vance & J. Easterbrook

You are summoned to attend the **Staffing Committee Meeting of the Parish Council** that will be held at Merryfield Hall, on **Monday 12 January 2026 at 12:00pm**.

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest** – members to declare any interests they may have in agenda items in accordance with the adopted Code of Conduct (this does not preclude any later declarations). To consider dispensation requests
- 3. Exclusion of Press and Public** – as outlined in the Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, Council to consider a resolution to exclude the press and public from the remainder of the meeting so staff in confidence matters can be considered
- 4. Parish Clerk recruitment** – Members to prepare recommendations to full Council for the recruitment of a Parish Clerk and the future position of the Responsible Financial Officer
- 5. Terms of Reference** – Members to review the committee's Terms of Reference and if applicable prepare a recommendation to full Council for amendment
- 6. Date of next meeting** – to be advised

Terry Heath
Ilton Parish Clerk/RFO

clerk@iltonparishcouncil.gov.uk